

PROFESSIONAL FACULTY AFFAIRS COMMITTEE REPORT 2023-2024

Prepared by Justin Neretich, Chair

I. **Executive Summary (optional)**

This year, the committee tackled the following areas:

- Professional Evaluations
- Review of Governance
- Professional Service

II. **Major Activities/Accomplishments/Significant Changes**

Professional Evaluations: The committee worked on an initial draft of a new secondary source form, which has not been updated in over 20 years. This is the first step in a longer process whereby the committee hopes to partner with UUP and Human Resources to make significant changes to the Professional Evaluation and Professional Performance Program forms.

Review of Governance: The mandatory updates needed for ROGC were submitted by committee, but further conversation will be necessary to address general questions related to our membership makeup, as well as how to effectively represent more than half of all campus employees via the Senate. This conversation will continue through to the next round of review of governance.

Professional Service: The committee has requested updates to the SUNY Cortland website for committees, as well as updating the webpage reserved for the faculty senate. The committee working group focused on this task is also seeking to draft a resolution regarding the creation of an MRD (myreddragon) channel added to the Faculty/Staff tab that has important updates such as committee vacancies, calls for membership, calls for event volunteers, and other matters.

III. **Areas of Difficulty/Resistance**

The committee continues to fill vacancies and maintains a flexible digital working environment. However, to effectively complete certain tasks, it may be necessary for certain in person opportunities to complete tasks together. Proposition to hold standing meeting times will be put forward by the chair.

IV. **Membership**

Name	Term	Unit Represented
Natale, Krista	2023-25	Academic Affairs
Dawes, Peter (Pete)	2023-25	Information Resources
Marmorowski, Kim	2023-25	At Large from Professional Faculty
McCulloh, Katherine (Katie)	2023-25	At Large from Professional Faculty
McFadden, Natasha (TBD)	2022-24	Institutional Advancement
Buell, Jennifer (TBD)	2022-24	Finance & Management
Neretich, Justin	2024-26	Student Affairs

Dushko, Kristen	2024-26	Academic Affairs
Fantacone, Dominick (Dom)	2024-26	At Large from Professional Faculty
Raymond FeDora (Ray)	2023-25	Student Affairs
Drake, Jennifer (Jen)	Ex-Officio	(Non-voting) UUP VP for Professionals or Designee

V. *Issues/Concerns for the Next Academic Year*

Working groups will continue the work they began this year, specifically:

- Second draft of the Professional Secondary Source form, to be shared with UUP and Human Resources for comment prior to sharing with the following focus groups:
 - i. Supervisors of UUP Professionals (Directors, Deans, Provost) for feedback, followed by Associate Directors, Assistant Directors, and other supervisors)
 - ii. All campus professionals by division
 - iii. Send out via formal faculty senate report.
- Further discussion on the PFAC makeup and how to effectively represent each division (for next round of review of governance). More ways to gather feedback and information from campus professional faculty.
- Draft of a monthly professional faculty newsletter to be sent out by the committee.